



**Meeting Date:** Tuesday, August 29, 2023  
**Meeting Time:** 3:30p.m.  
**Meeting Location:** City Hall  
118 Hillsboro Avenue  
Edwardsville, IL 62025

# FINANCE COMMITTEE AGENDA

## Committee Members

Jack Burns, Chair

Will Krause

Chris Farrar

---

- 1) Call to Order
- 2) Citizens wishing to address the Committee
- 3) Approval of Minutes of August 10, 2023, meeting
- 4) Group Health Insurance Fund Report will be announced at the Tuesday, September 05, 2023 Council meeting
- 5) Old Business
- 6) New Business
  - a) Claims amount will be announced at the Tuesday, September 05, 2023 Council meeting
  - b) An Ordinance Amending Chapter 106 (Taxation) Sections 106-326 of the Codified Ordinances of Edwardsville, Illinois (Municipal Hotel/Motel Tax)
  - c) Reports
    - a. Jeanne Wojcieszak, Finance Director
- 7) Next Finance Committee meeting will be held on Thursday, September 14, 2023 at 4:00 pm in City Hall.

*If prospective attendees require an interpreter or other access accommodation, please contact the Edwardsville City Clerk's office at 618-692-7500 no later than 48 hours prior to the commencement of the meeting to arrange the accommodations.*

**City of Edwardsville**  
**Finance Committee Minutes**

**August 10, 2023**

**4:00 p.m.**

Alderman Jack Burns called the meeting to order at 4:00 p.m. in the Governor Edwards Conference Room in City Hall, located at 118 Hillsboro Avenue in Edwardsville, Illinois.

Roll Call: Alderman Burns, Chairman, and Alderman Krause were present. Alderman Farrar was excused.

Also Present: Jeanne Wojcieszak, Director of Finance; Kevin Head, City Administrator; Randi Van Wie, Deputy Finance Director; James Whiteford, Fire Chief; Brenden McKee, Deputy Fire Chief; Charles Bolinger, Edwardsville Intelligencer and Jarod Kanallakan, Edwardsville Resident.

No public comment was made.

Motion by Burns, seconded by Krause to approve the minutes of the Finance Committee meeting held on June 15, 2023. Motion carried with Burns and Krause voting aye.

Group Health Insurance Fund Insurance Report will be announced at the Tuesday, August 15, 2023 Council meeting.

**Old Business:**

None

**New Business:**

Claims amount will be announced at the Tuesday, August 15, 2023 Council meeting.

Motion by Burns, seconded by Krause to approve and forward to Council a Resolution Authorizing the Sole Source Purchase of 2022 Ford F550 Crew Cab 4X4 with Service Body and Associated Equipment. Motion carried with Burns and Krause voting aye.

Finance Committee will meet on Tuesday, August 29, 2023 at 3:30 p.m. in City Hall.

There being no further business, meeting adjourned at 4:18 p.m.

---

Jack Burns, Chairman

JW/saj



**DATE:** August 28, 2023

**ACTION ITEM TITLE:** AN ORDINANCE AMENDING CHAPTER 106 (TAXATION) SECTION 106-326 OF THE CODIFIED ORDINANCES OF EDWARDSVILLE, ILLINOIS (MUNICIPAL HOTEL/MOTEL TAX)

**ORIGIN:** Finance Department

**SUMMARY:**

Section 106-326 of the Codified Ordinances of the City of Edwardsville directs the use of the proceeds of the Hotel/Motel Tax.

This Ordinance reallocates the proceeds to the following uses:

- 6% - park improvements, including debt service
- 3% - community redevelopment projects, special parks, tourism and other community marketing, and the acquisition, development, and maintenance of green space

**RATIONALE:**

This ordinance changes the allocation of the proceeds from being directed to specific funds and instead directs the proceeds to specific purposes.

CITY OF EDWARDSVILLE  
MADISON COUNTY, ILLINOIS

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING CHAPTER 106 (TAXATION) SECTION 106-326  
OF THE CODIFIED ORDINANCES OF EDWARDSVILLE, ILLINOIS  
(Municipal Hotel/Motel Tax)

ADOPTED BY THE CITY COUNCIL  
OF THE  
CITY OF EDWARDSVILLE, ILLINOIS  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

**ORDINANCE NO. \_\_\_\_\_****ORDINANCE AMENDING CHAPTER 106 (TAXATION) SECTION 106-326  
OF THE CODIFIED ORDINANCES OF EDWARDSVILLE, ILLINOIS  
(Municipal Hotel/Motel Tax)**

**WHEREAS**, the City of Edwardsville, Illinois is a home rule municipality pursuant to Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including the power to tax; and

**WHEREAS**, the City Council has previously adopted Section 106-321 to levy and impose a tax upon the privilege of renting a hotel or motel room within the City at the rate of nine percent (9%) of the rental or leasing charge for each such hotel or motel room rented for each twenty-four-hour period or any portion thereof; and

**WHEREAS**, the City Council finds that the proceeds of the Municipal Hotel/Motel Tax should continue to be used to promote tourism, conventions and special events along with the City's special parks and the City's park improvement funds which also create and attract visitors to the City; and

**WHEREAS**, the City Council deems it to be in the best interest of the City of Edwardsville to amend Section 106-326 to reallocate the Hotel/Motel Tax to provide funding for park improvements, community redevelopment, green space, tourism, marketing, and special events, as set forth below.

**NOW THEREFORE**, be it ordained by the City Council of the City of Edwardsville, Madison County, Illinois, as follows:

**SECTION 1. RECITALS.** The facts and statements contained in the preamble of this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**SECTION 2. AMENDMENT.** The Codified Ordinances of Edwardsville, Illinois Section 106-326 is hereby amended as shown below:

**Sec. 106-326. Proceeds of tax and fines.**

(a) The proceeds of 9% Hotel/Motel tax, including interests, penalties, and fines, under this article shall be allocated as follows: six percent (6%) to be used for park improvements, including debt service; and three percent (3%) to be used for community redevelopment projects, special parks, tourism and other community marketing, and the acquisition, development, and maintenance of green space.

No proceeds under this article paid into said fund shall be used to advertise for or otherwise promote new competition within the hotel business. The City Finance Department may be reimbursed for the actual expenses of administering and collecting the tax imposed herein up to

five percent of the taxes, interest, penalties or fines collected, each year. The legal and judicial department and budget may be reimbursed for all expenses of collection and reasonable attorneys' fees as awarded and paid, in any action to recover taxes, interest or penalty or to prosecute violations.

SECTION 3. SEVERABILITY. All ordinances or parts of ordinances in conflict with, or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of any such conflict or inconsistency.

SECTION 4. REPEALER. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this Ordinance are hereby repealed. If any part or portion of this Ordinance shall be declared invalid by a Court of competent jurisdiction, such partial invalidity shall not affect the remainder of this Ordinance.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect immediately upon its passage and publication as provided by law.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BY: \_\_\_\_\_  
ART RISAVY, Mayor

ATTEST, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BY: \_\_\_\_\_  
Michelle Boyer, City Clerk

## Sec. 106-326. - Proceeds of tax and fines.

- (a) *Tourism fund.* The proceeds of taxes, interests, penalties and fines under this article shall be placed into a fund solely to promote tourism, marketing, special events, special parks, park improvements and conventions to and within the municipality or otherwise attract nonresident visitors to the municipality. Said fund shall be hereafter referred to as the "tourism fund." The tourism fund proceeds from the nine percent hotel/motel tax shall be allocated as follows: One-half percent for community redevelopment; one and one-half percent for tourism and marketing; one percent for special parks; six percent for debt service towards new parks or park improvements. No proceeds under this article paid into said fund shall be used to advertise for or otherwise promote new competition within the hotel business. The department of finance may be reimbursed for their actual expenses of administering and collecting the tax imposed herein up to five percent of the taxes, interest, penalty or fines collected, each year. The legal and judicial department and budget may be reimbursed for all expenses of collection and reasonable attorneys' fees as awarded and paid, in any action to recover taxes, interest or penalty or to prosecute violations.

(Code 1978, § 899.07; Ord. No. 4226-11-88, 11-1-1988; Ord. No. 4799-6-95, 6-6-1995; Ord. No. 5492-9-03, § 2, 9-16-2003; Ord. No. 6027-11-16, § 2, 11-15-2016; Ord. No. 6638-02-2020, § 2, 2-18-2020; Ord. No. 6712-11-2021, § 2, 11-16-2021)