



**RENTAL REGISTRATION AND INSPECTION PROGRAM
 VACANT STRUCTURE REGISTRATION PROGRAM
EXEMPTION FORM**

Property Address	
Parcel ID #	

*Please explain below the reason(s) the property in question does not qualify to be
 Registered as Rental Property or
 Registered as a Vacant Structure*

- Secondary Residence (I live here more than 6 months out of the year)
- Family member lives in home (no rent is charged)
 Provide name, relationship to owner, and 2 proofs of residency (utility bill, Drivers License, etc.).
- Property is currently listed for sale (if yes, should be registered as a Vacant Structure)
- Property is Vacant (if yes, should be registered as a Vacant Structure)
- Other _____

I DECLARE UNDER PENALTY OF PERJURY THAT THIS STATEMENT TO THE BEST OF MY KNOWLEDGE AND BELIEF IS A TRUE AND COMPLETE STATEMENT.

Property Owner(s)			
Mailing Address			
Contact Number			
Email			
Signature:		Date:	

Please mail completed form to:
 City of Edwardsville
 Public Works Department
 Attention: Rental Registration and Inspection Program
 or Vacant Structures Program
 200 E Park St
 Edwardsville, IL 62025
 Office: 618-692-2331
 Fax: 618-692-7505
 Email: rentalregistration@cityofedwardsville.com
 Website: www.cityofedwardsville.com/rental
 or www.cityofedwardsville.com/vacant