



City of
Edwardsville
Third Oldest City in Illinois

APPLICATION FOR COMMERCIAL DEMOLITION PERMIT

NOTE: Attached is a copy of the "Demolition, Remodeling or Alteration Requirements". A copy of the required ASBESTOS INSPECTION REPORT must be submitted with this application.

The undersigned agrees to remove the building from the lot and to clear the lots of all obstructions, rubble or debris and to fill all basements, excavations or other depressions, leaving the lot in a clean and safe condition within 30 days from the issuance of the permit. Site must be re-vegetated if not redeveloped.

The undersigned agrees to complete the following for demolition:

- √ File "State Asbestos Project Notification Forms" required by the Illinois E.P.A. (See attached requirements).
- √ Water, gas and electric service connections and pertinent equipment shall be capped-off and removed with written verification made by the appropriate utility agency.
- √ Sanitary sewer shall be located and sealed with a concrete plug.
- √ Basement floor (if any) shall be broken-up to prevent trapping of water.
- √ All adjacent property owners shall be notified 48 hours in advance of the building being demolished.
- √ The Historic Preservation Commission shall be contacted to verify that this building is not a designated landmark or structure within a historic district.
(Approved By: _____)

Demolition Address: _____

Parcel I.D.: _____

Type of Building: Principal Secondary **Future Use of Property** _____

Property Owner's Name _____ Address _____

Property Owner's Signature _____ Phone # _____

Contractor's Name _____ Address _____

Contractor's Signature _____ Phone # _____

Asbestos Inspector Name _____ Ill. License # _____

Approved By _____ Date _____

(City Engineer or Chief Building Official)

Permit Date _____ Permit Expires _____

DEMOLITION, REMODELING OR ALTERATION REQUIREMENTS

Asbestos Inspection Report Required

State and Federal regulations require an asbestos inspection of all commercial and public buildings that are considering remodeling, alteration or demolition work. The inspection and testing must be performed by and “asbestos inspector licensed in the State of Illinois”.

The City of Edwardsville will not issue a building permit nor allow any demolition work until the “required asbestos inspection” of the proposed area of remodeling, alteration or demolition is completed, and a copy of the Illinois licensed inspector’s report is given to the Building Official.

Filing State Asbestos Project Notification Forms:

It is the responsibility of the owner/contractor to file with the Illinois Environmental Protection Agency (I.E.P.A. – 217/785-2011) or Illinois Department of Public Health (I.D.P.H. – 217/782-3517) a “State of Illinois Demolition/Renovation/Asbestos Project Notification Form” as applicable (see attached).

Basic Regulatory Tips:

- All commercial and public buildings that are considering remodeling or demolition must have an asbestos inspection by a licensed professional and file an Asbestos Notification Form with IDPH and IEPA and/or Cook County addressing asbestos concerns prior to any work being started (even if asbestos is not present).
- If removal of asbestos containing materials is deemed necessary by the licensed inspector, all removal must be conducted by a licensed abatement professional.
- A property that was formerly used for a commercial or public use or that will be used for a commercial or public use must follow the asbestos regulations (ex. warehouses remodeled into apartments or a residence being demolished for a church parking lot).
- All properties being burned for firefighter training must be inspected, notifications filed and all asbestos removed by a licensed professional prior to the training exercise.
- Residential properties under 4 units are not subject to the asbestos regulations (unless being renovated or demolished for commercial or public use), however, the risks remain and owners and contractors may be cited for causing harm to the environment for mishandling asbestos containing materials. Inspection and notification requirements do not apply. Use of a licensed abatement professional is not required but is strongly recommended.

Illinois Licensed Asbestos Inspectors

You may obtain Illinois Licensed Asbestos Inspectors/Consultants in the local telephone directory or the Illinois E.P.A. website: <http://www.epa.state.il.us/air/asbestos>

Illinois Licensed Asbestos Removal Contractors

You may obtain Illinois Licensed Asbestos Removal Contractors in the local telephone directory or the Illinois E.P.A. website: <http://www.epa.state.il.us/air/asbestos>

See attached notification forms and other E.P.A. notices.

(This information is in no way all inclusive and is meant to provide a general understanding of the statutory and regulatory requirements governing the management of asbestos. The information is not intended to replace, limit or expand upon the complete statutory and regulatory requirements of the Illinois Environmental Protection Act or Commercial and Public Building Asbestos Abatement Act)

STATE OF ILLINOIS DEMOLITION/RENOVATION/ASBESTOS PROJECT NOTIFICATION FORM

Projects greater than 3 sq./ft and/or 3 linear ft. and all school projects shall be submitted to Illinois Department Public Health.

Projects greater than 160 sq./ft or 260 linear ft., or 1 cubic meter and demolition projects shall be submitted to Illinois Environmental Protection Agency.

All projects in Cook County must notify Cook County Environmental Control.

This form and appropriate fee shall be submitted for all original notifications to IDPH (no fee), IEPA (\$150), and Cook County (\$200).
This form shall also be used for revisions to the IEPA and IDPH. A Cook County Revision Form must be used to cancel an asbestos permit.

Copies of this form may be found at: www.iencconnect.com/enviro

TYPE OF NOTIFICATION: <input type="checkbox"/> original <input type="checkbox"/> demolition <input type="checkbox"/> renovation <input type="checkbox"/> cancellation <input type="checkbox"/> revision <input type="checkbox"/> courtesy						
Check Type of Project Below: <i>(Check all that apply.)</i>						
<input type="checkbox"/> Friable School Project <input type="checkbox"/> Non-Friable School Floor Tile Project <input type="checkbox"/> Commercial Public Building (Friable & Non-Friable)						
Revised by: <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Project Designer #of times revised: _____ List Section #'s being revised: _____						
1. FACILITY INFORMATION:						
Facility name:			School Bldg ID:			
Location of Asbestos Containing Material (ACM) in Structure:						
Bldg Size:	Sq.Ft.:	#Flrs:	Age:	Present Use:		
Prior Use:				Future Use (demo)		
Address:						
City:		County:		Zip:		
Contact:			Phone:			
2. FACILITY OWNER OR SCHOOL DISTRICT: <i>(Tip: Complete for all projects Commercial/Public or Schools)</i>						
Facility Owner Name:			Address:			
City:		State:		Zip:		
Contact:			Phone:			
Copies of abatement permission and written verification certification to all building occupants and users from the building owner or school board shall be submitted for IDPH public and private school facilities as required by Section 855.350 of the IDPH Asbestos Code.						
3. ASBESTOS CONTRACTOR NAME:					ID#:	
Address:						
City:		State:		Zip:		
Contact:			Phone:			
4. DEMOLITION CONTRACTOR NAME:						
Address:						
City:		State:		Zip:		
Contact:			Phone:			
5. ABATEMENT INFORMATION:			Is Asbestos Present? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Description of Planned Demolition or Renovation Work and Methods to be Employed Including Demolition or Renovation Techniques:						
Description of Work Practice(s) and Engineering Controls used to Prevent Emissions at the Demolition or Renovation Site:						
6. Quantities:						
	Regulated Asbestos Containing Material to be removed (RACM)	Non-friable asbestos not to be removed (demolition) CAT I CAT II		Non-friable asbestos to be removed CAT I CAT II		TOTAL ASBESTOS TO BE REMOVED
Pipes (Ln. Ft.):						
Surface Area (Sq. Ft.):						
Volume (Cu. Ft.):						
<i>Tip: CAT I non-friable ACM are asbestos-containing resilient floor coverings (vinyl asbestos tile (VAT), asphalt roofing products, packing and gaskets. All other non-friable ACM are considered CAT II non-friable ACM. (RACM) is (a) friable asbestos material, (b) Category I non-friable ACM that has become friable, (c) Category I non-friable ACM that will be or has been subjected to sanding, grinding, cutting or abrading, or (d) Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations.</i>						
7. ABATEMENT START DATE:		Finish Date:	Work hours:	AM/PM	AM/PM	
Scheduled Demolition Start Date:		Finish Date:	Work hours:	AM/PM	AM/PM	
Working Weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No		Working Evenings? <input type="checkbox"/> Yes <input type="checkbox"/> No				
<i>Tip: Ten day notification requires at minimum, 10 business days prior to the commencement date. Ten days begin with the US postmark date or date received in office by commercial services or hand delivery. IEPA and Cook County cannot accept faxed copies, however, IDPH will accept faxed submissions. Phased projects will not be accepted.</i>						

8. PROJECT DESIGNER ID#: 100-		Name:	
Complete Project Designer Name and License ID# if this project was designed by a Designer.			
9. INSPECTOR ID#: 100-		Name:	
<i>Tip: If procedure utilized is visual inspection, the inspector ID# must be provided.</i>			
10. PROCEDURE, INCLUDING ANALYTICAL METHOD, USED TO DETECT THE PRESENCE OF ASBESTOS			
Name of Analytical Testing Laboratory:			
11. ASBESTOS PROJECT MANAGER ID#: 100-		Name:	
12. AIR SAMPLING PROFESSIONAL ID#: 100-		Name:	
13. DISPOSAL SITE/LANDFILL NAME:			
Address:		Contact:	
City:	State:	Zip:	Phone:
14. WASTE TRANSPORTER/NAME:			
Address:		Contact:	
City:	State:	Zip:	Phone:
15. IS DEMOLITION ORDERED BY A GOVERNMENT AGENCY?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>(If yes, a signed copy of Order must be attached.)</i>			
Government representative ordering the activity:			
Title:	Date of Order:	Order Demolition Date:	
16. FOR EMERGENCY RENOVATION:			
Date and hour of emergency (mm/dd/yy):		AM/PM	
Describe sudden unplanned event. (example: boiler explosion) Explain how the event caused unsafe conditions or would cause equipment failure or an unreasonable financial burden.			
17. Description of procedures to be followed in the event that unexpected asbestos is found or previously non-friable asbestos material becomes crumbled, pulverized or reduced to powder.			
I certify that at least one representative trained in the provisions of 40 CFR Part 61, Subpart M, shall be on site during demolition or renovation, having in his or her possession for inspection, evidence that the requisite training has been accomplished.			
CERTIFICATE # _____		NAME OF TRAINING COURSE _____	
I certify the above information is correct.			
Signature of Demolition/Abatement Contractor or the Owner _____			Date _____
<i>Tip: All notification forms must be hand signed and dated. Hand stamps are not acceptable. IEPA and Cook County require original signatures on their notification forms. IDPH will accept photocopies. All notifications submitted to IEPA & Cook County must be accompanied by the appropriate fee. There is no fee for notification to IDPH.</i>			
ILLINOIS EPA AGENCY USE ONLY			
Date Received:	Input to ACTS:	Post Mark Date:	To Cook/City:
Champaign	LaSalle	Springfield	Rockford Moline Marion
For Cook County Departmental Use Only.			
Date Received CCDEC:	Post Mark Date:	Input Into Computer:	
Inspection Fee Received:	Inspection Priority: Top <input type="checkbox"/> High <input type="checkbox"/> Low <input type="checkbox"/>	Must be Inspected:	
Date(s) of Inspections:			
Inspection Report Attached:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Violation Copies Attached:	Yes <input type="checkbox"/> No <input type="checkbox"/>



Submit this form to the appropriate agencies:

IL Environmental Protection Agency, P.O. Box 19276, Springfield, IL 62794-9276 \$150 fee
 IL Department of Public Health, 525 W. Jefferson St., Springfield, IL 62761 (FAX: 217-785-5897)
 Cook Co. Dept. of Env. Control, 69 W. Washington, Suite 1900, Chicago, IL 60602-3004 \$200 fee





ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276, 217-782-3397
 JAMES R. THOMPSON CENTER, 100 WEST RANDOLPH, SUITE 11-300, CHICAGO, IL 60601, 312-814-6026

ROD R. BLAGOJEVICH, GOVERNOR

RENEE CIPRIANO, DIRECTOR

June 2003

Dear Sir or Madam:

The State of Illinois has recently passed new legislation requiring a fee of \$150 to be paid to the Illinois EPA with each initial 10-working day notice required to be filed to perform remediation or demolition of asbestos-containing structures as required by the federal asbestos National Emission Standard for Hazardous Air Pollutants. (See 415 ILCS 5/9.13, *Illinois Environmental Protection Act*) This fee is effective July 1, 2003, and all notices postmarked on or after July 1, 2003, are subject to this fee.

This fee is required for initial 10-working day notification filed with the Illinois EPA and includes regular notices, emergency notices, ordered demolitions, and annual notices. Revised and courtesy notices do not require a fee. The fee must be submitted, along with the notification, by company check, personal check or cashier's check. **Cash or credit card will not be accepted.** Make checks payable to Illinois EPA and make notation that it is for asbestos fees.

Please note: In the event that the fee payment is from an account with insufficient funds to cover the fee, the 10-working day notice shall be deemed improperly filed, and the owner or operator of the site is subject to enforcement for failure to properly file the initial 10-day notification.

The fee is doubled to \$300.00 if the demolition or renovation of a site has commenced without proper filing of the 10-working day notice. This additional fee does not preclude the Illinois EPA or Attorney General's Office from pursuing enforcement action against the owner or operator for failure to file the 10-working day notice or other violations of asbestos NESHAP or the Illinois Environmental Protection Act.

This legislation also prescribes where asbestos remediation or demolition activities have not been conducted in accordance with the asbestos NESHAP, the Agency may, in addition to the fee, collect its actual costs incurred for asbestos-related activities at the site, including sampling, sample analysis, remediation plan review and activity oversight.

If you have any questions, you may call me at (217) 557-2478.

Sincerely,

Dale Halford, Manager, Asbestos Unit
 Field Operations Section
 Bureau of Air

REQUIREMENTS FOR OWNERS AND CONTRACTORS DURING RENOVATION OR DEMOLITION ACTIVITIES AT PUBLIC OR COMMERCIAL BUILDINGS

The National Emission Standards for Hazardous Air Pollutants (NESHAPS) is a Federal regulation under the Clean Air Act which has certain requirements for public and commercial building Owners and Contractors who are performing work in such buildings. Privately owned homes and apartments with four or less units are exempt from the regulation unless the building has had either previous use or future planned use as a commercial or public facility.

The NESHAP regulation requires Owners and Contractors to perform inspections for asbestos containing materials utilizing accredited inspectors prior to any renovation or demolition activity. During the inspection, all materials suspected to contain asbestos that may be disturbed must be sampled by the inspector or analysis by an accredited laboratory.

The NESHAP regulation further requires that a notification be submitted to the Agency, either postmarked or hand delivered, at least ten working days prior to the start of those projects in which at least 160 square feet and/or 260 lineal feet of RACM will be removed and for all demolition activities even if no asbestos is present.

Due to the technical complexity of the NESHAP regulation, we urge you to call us for further information before performing renovation or demolition work at your facility.

For notice forms and answers to any questions regarding NESHAPS contact:

Mr. Dale Halford Coordintaor
Asbestos Demolition/Renovation
IL Environmental Protection Agency
Div. of Air Pollution Control
P.O. Box 19276
Springfield, IL 62794-9276
Telephone 217/785-2011


www.ena.state.il.us
 Rod R. Blagojevich, Governor

Air Pollution Information

Asbestos Program

Welcome to the Illinois EPA Asbestos Unit.

Contact: Dale Halford, Manager
E-Mail: (217) 785-2011
Phone: (217) 782-1875
Fax:

Address:
 Asbestos Unit
 1021 North Grand Avenue East
 P.O. Box 19276
 Springfield, IL 62794-9276

Overview:

The Illinois EPA Asbestos Unit is dedicated to protect the people of the State of Illinois and the environment from asbestos exposure. Illinois EPA is delegated authority by the USEPA to enforce the National Emission Standards for Hazardous Air Pollutants (NESHAP). NESHAP regulates asbestos during demolition, renovation and disposal.

Certain parts of the Illinois Environmental Protection Act also regulate asbestos.

The following information is available on this site:

New Fees Effective July 1, 2003

How Do I Manage Asbestos in my House or Apartment Building?

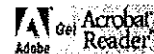
How Do I Manage Asbestos in my Building?

Notification of Demolition and Renovation Form

There are now two forms for notification of demolition and renovation. The EPA form is the old form that has been used for notifications sent to the Illinois Environmental Protection Agency. The new form is a combined form that can be used for notifications sent to IEPA, Illinois Department of Public Health (IDPH), and Cook County. A separate copy must be sent to each agency. If you are required to send a form to IDPH or Cook County, please use the combined form. If you are only sending a form to the Illinois EPA, you may use the IEPA form. The Illinois EPA will accept either form. These forms are in PDF format. Download and save the form to your computer. You can fill out either form electronically but you must print it in order to provide the required original signature. Once completed, mail it to the above address.

- IEPA Notification of Demolition and Renovation Form
- Combined Notification of Demolition and Renovation Form (IEPA, IDPH, Cook County)

These forms and instructions are Adobe Acrobat PDF documents. You will need the free Acrobat Reader software, available from Adobe's web site, to view these documents.



USEPA Website - This site has some very good guidance documents.

Illinois Department of Public Health - For information regarding asbestos training, or licensure, please contact IDPH at (217) 782-3517. IDPH also has regulations regarding schools, and commercial and public buildings.

Occupational Safety & Health Administration - US Department of Labor - OSHA regulations also apply to asbestos projects.

Current Best Practices for Vermiculite Attic Insulation - USEPA - The U.S. Environmental Protection Agency (EPA) offices have received a large number of phone calls from citizens concerned about vermiculite insulation in their home that might be contaminated with asbestos. EPA is gathering more information about vermiculite insulation and other products containing vermiculite.

Please Note: Some municipalities have permit fees or other regulations regarding asbestos abatement and/or demolition activities. Please check with local authorities prior to demolition/renovation activities.

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